

FOR VOC USE ONLY:

Application No.....

LOI Ref No.....



APPLICATION FORM FOR VOC SD / ASP

- Application for the Service Dealership (SD)/ Authorize

Service Point (ASP) at Location _____

- Service Dealership Details

Dealership Name : _____

Dealer code : _____

City : _____

State : _____

- Please enclose and Paste all the documents as per the checklist provided below (Please Tick)

S.N O.	Particulars	OK/Not Ok
1	Passport size photographs (1 nos.) of the main promoter of SD/ASP	
2	At Least 4 no's of Postcard size photographs of the proposed site specific as mentioned in the Annexure	
3	Workshop layout plan of proposed site.	
4	Property Documents (Rent Deed / Ownership Documents/Letter of Consent from Dealer).	
5	A copy of relevant city/state/ byelaws indicating that the proposed site can be used for setting up a 2-Wheelers Automobile workshop.	
6	ASD establishment Schedule	
7	Letter from Dealer on Dealership letter head mentioning how many vehicles have been serviced year on year from the date of establishment in prescribed format.	
8	Location map of the proposed site along with competitor's network in that area, prominent markets and residential Area nearby.	
9	City Map/District Map with VOC Network plotting also mentioning distance between Proposed Location, Main Dealer & Nearest VOC Network.	
10	Bank Solvency/ Net Worth Certificate of Applicant.	
11	Age proof for Applicant(PAN Card/10 th Mark sheet/Aadhar Card/ Election Card)	
12	Highest Educational Proof for Applicant. Eg – Passing Certificates/Degree/Diploma Certificate	
13	All Experience Proof for Applicant post highest education.	
14	Declaration From the Applicant	

Signature by Dealer _____

Application for -- Service Dealership

Authorize Service P (ASP*)

1. Firm Name (SD/ASP) _____

Address:(SD/ASP Location)-----

Street.No/Name ----- Tehsil/Taluka-----Town/Village-----

----- District -----State -----Pin Code -----

2. Please Tick:

Public Ltd

Partnership

Proprietorship

Private Ltd

Distance from Dealership KM

Distance from nearby VOC Network KM

Vehicle Population at Proposed Area

2W Market Size

3. Personal Information of the Main Promoter of the SD/DSP (who would run daily affairs)

a) Name: _____

b) Date of Birth: _____ c) Marital Status: _____

d) Citizenship _____ e) Email ID: _____

f) Tel No _____ g) Mobile _____

h) Tentative Inauguration Date (As per schedule attached): _____

Please affix a recent
passport size color
photograph of main
promoter here

4. Facilities proposed for SD /ASP--
Finance

a. How much are you prepared to invest (including land and building)?

Give maximum amount, (Rs.in Lakhs) _____

b. Please specify the amount of Working Capital Proposed for this Service Center

(Rs.in Lakhs) _____

c. Please furnish the details of other promoter / partner (if any):

Name of the Stake holder	Relationship with main promoter	Investment Amount	% of Equity	Nature of involvement

Land Type

Area Proposed (in sq. feet)..... Whether the land /building is: (Please Tick)

Owned Rented if rented, specify rent / month _____

Fill 6 & 7 SD / ASP (Please attach relevant documents as proof)

5. Educational Qualifications of main promoter:

Particulars	Year of passing	Institution	Qualification
Highest Education			
Any Automobile related Degree/Diploma			

6. Business Particulars of Main Promoter:

A) In case of Firm Owner

Product/ Brand	Firm/Company Name	Period		2 wheelers Experience in Years	No of Employees
		From	To		

B) In case of Professional/Employee

Firm/Organization Name	Product/ Brand	Department	Period		Reason for Resignation
			From	To	

DECLARATION

I/we the Applicant confirm the personal data provided is correct and authorize VOC Automotive India Pvt. Ltd (and its officials) to scrutinize and validate this data. I/We the applicant, accept the decision of VOC Automotive India Pvt. Ltd as final & binding. I/We the applicant have not been convicted in any court for any offense.

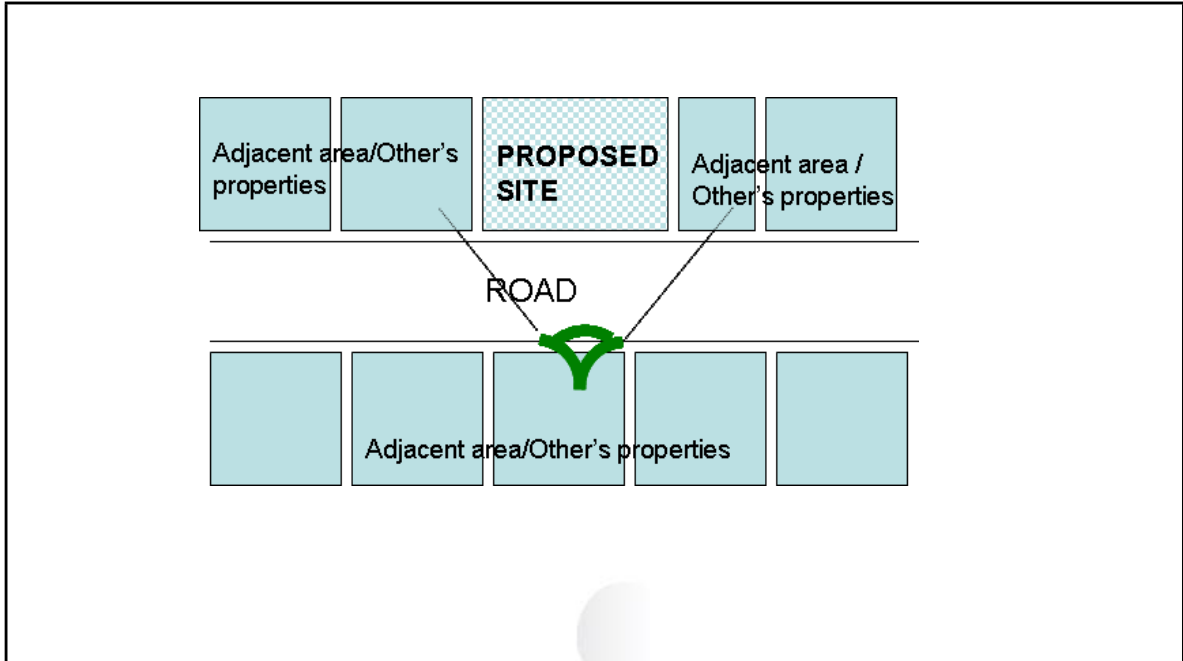
I/We fully understand that in case any information provided above is found to be false / incorrect, M/s VOC Automotive India Pvt. Ltd reserves the right to reject the application or reverse any decision taken on the basis of this format

Signature _____ Date _____

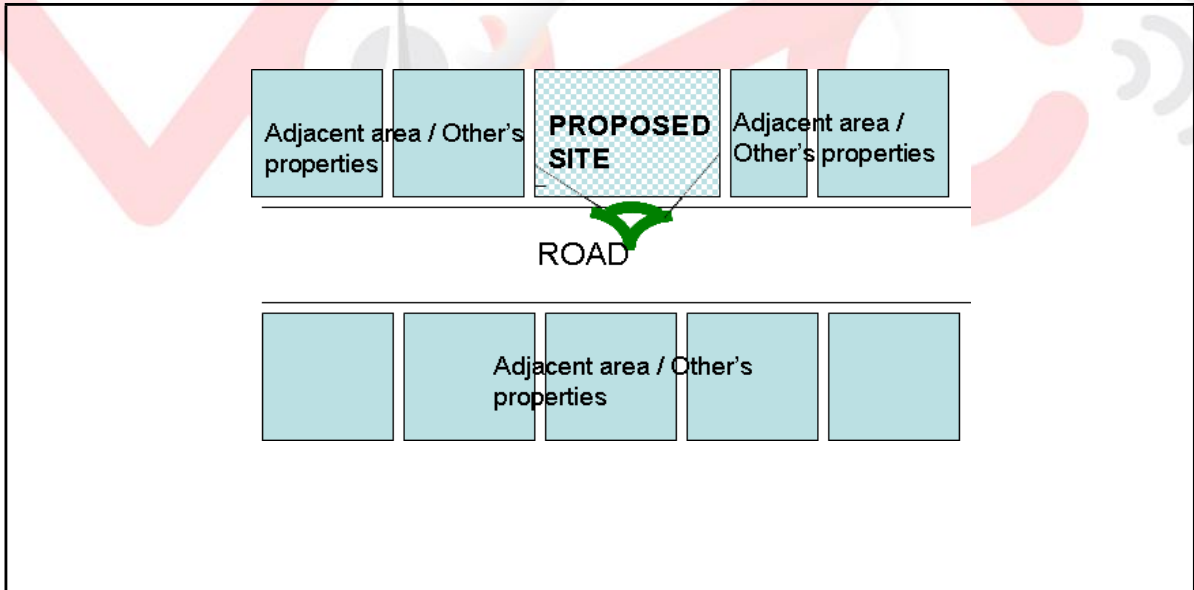
Remarks (If Any) for VOC ZM (Service) Use Only

FOR VOC USE ONLY

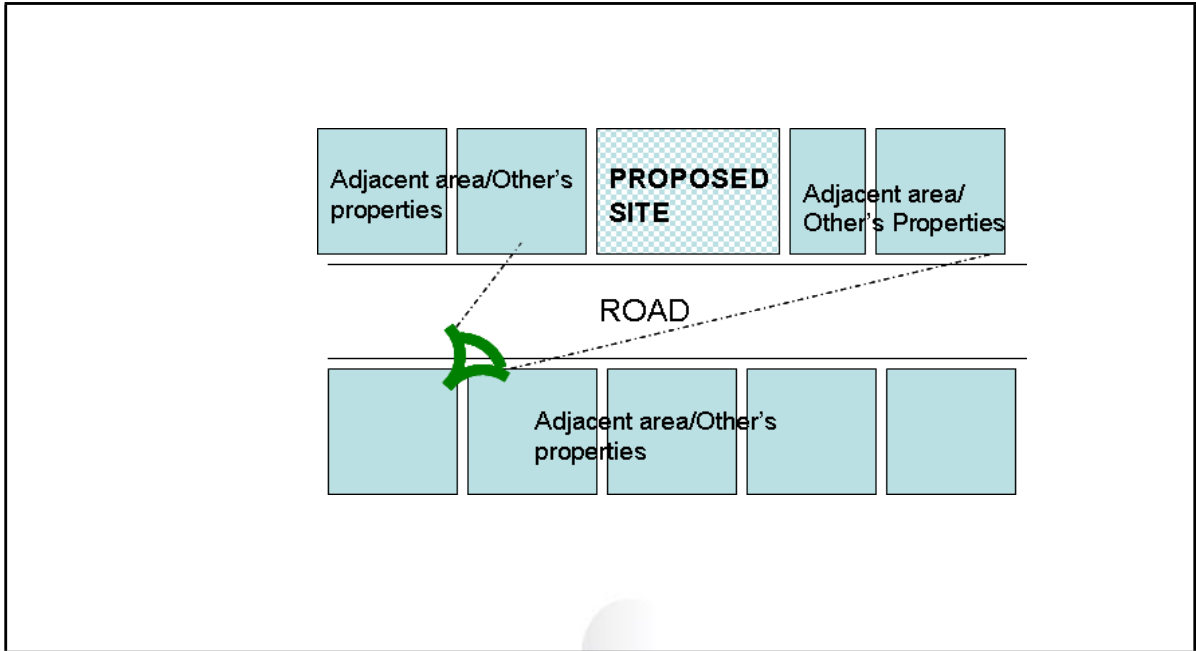
Forwarded By		Recommended By	
Sign-	Sign-	Sign-	Sign-
Name-	Name-	Name-	Name-
Business Development – Service	Area Manager – Service	Regional Manager-Service	Zonal Manager-Service
Date	Date	Date	Date



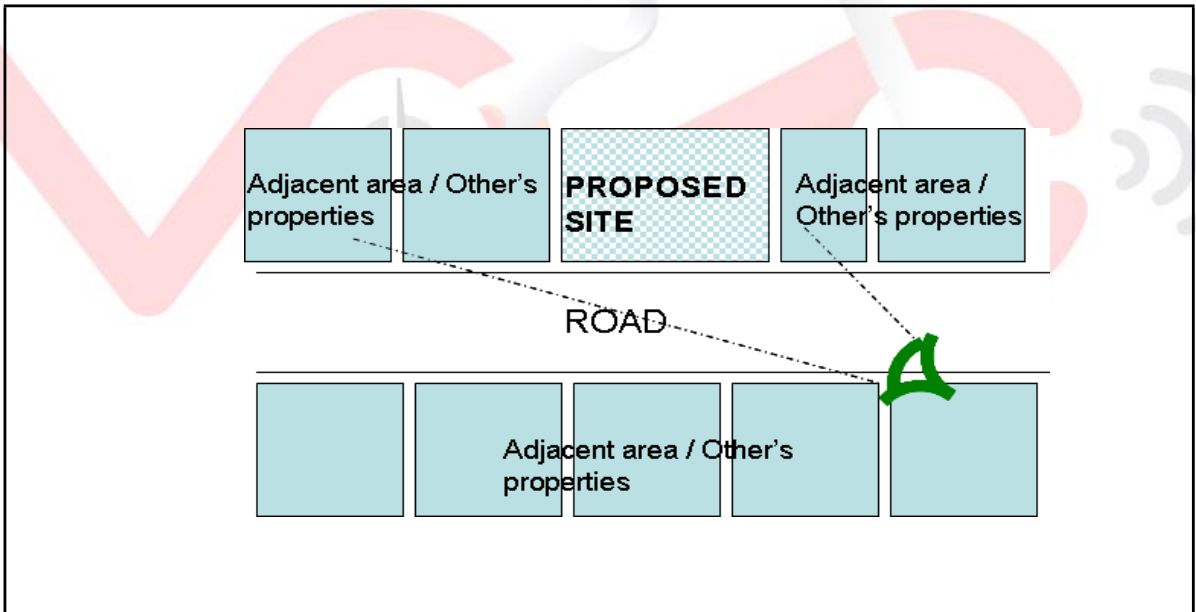
Front view of proposed site from opposite side of Road



Front View of the Proposed Site

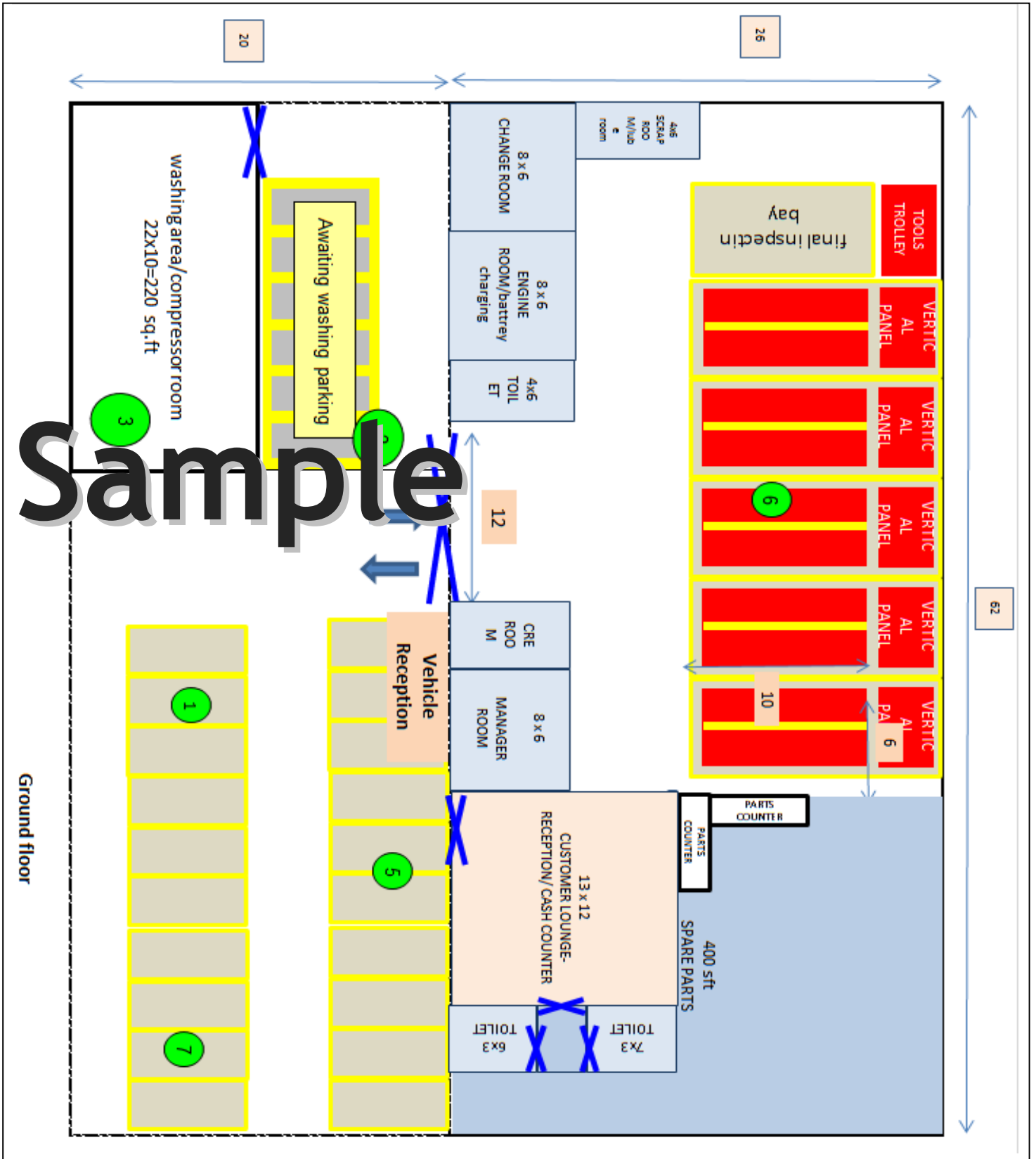


Side View of the proposed site from left direction



Side View of the proposed site from right Directi

Workshop layout plan of proposed site



Ground floor

Property Documents (Rent Deed / Ownership Documents/Letter of Consent from Dealer)



Property Documents (Rent Deed / Ownership Documents/Letter of Consent from Dealer)



A copy of relevant city/state/ byelaws indicating that the proposed site can be used for setting up a 2-wheelers



SD /ASP Establishment

Completion Plan For Proposed VOC SD/ASP At Location Name, City Name								
Sl.N	Activities	Month	Month	Month	Month	Month	Month	Month
1	Location Taken	■						
2	Commencement of Flooring & Paintings of wall		■					
3	Completion of Painting			■				
4	Commencement of Interior Work			■				
5	Completion of Interior Work				■			
6	Commencement of Installation of Work Shop Equipments					■		
7	Recruitment of Staff & Technicians					■		
8	Completion of Installation of Equipments						■	
9	Trial run of all equipments							■
10	Inauguration							■

Sample

Letter from Dealer on Dealership letter head mentioning population for the applied location as per prescribed format

Sample

TO WHOMSOEVER IT MAY CONCERN

To,

The Regional Manager

~~VQC Automotive India Pvt. Ltd.~~

2M, 130, First floor, 2nd Main Road,

Kasturi Nagar, Bengaluru,

Karnataka -560043 (India)

Sub — Total two wheeler vehicle populations at the proposed location Kasturi Nagar

Dear Sir,

Please find below total Vehicles available at Kasturi Nagar and Service Area covered from Proposed location two wheeler vehicle population

Reachable Area	Population
Kasturi Nagar	2388
Channasandra	1265
Ompar Layout	1877
Krishnareddy layout	1233
Banasawadi	4 450
Subbaiyapalya	1600
Total	8363

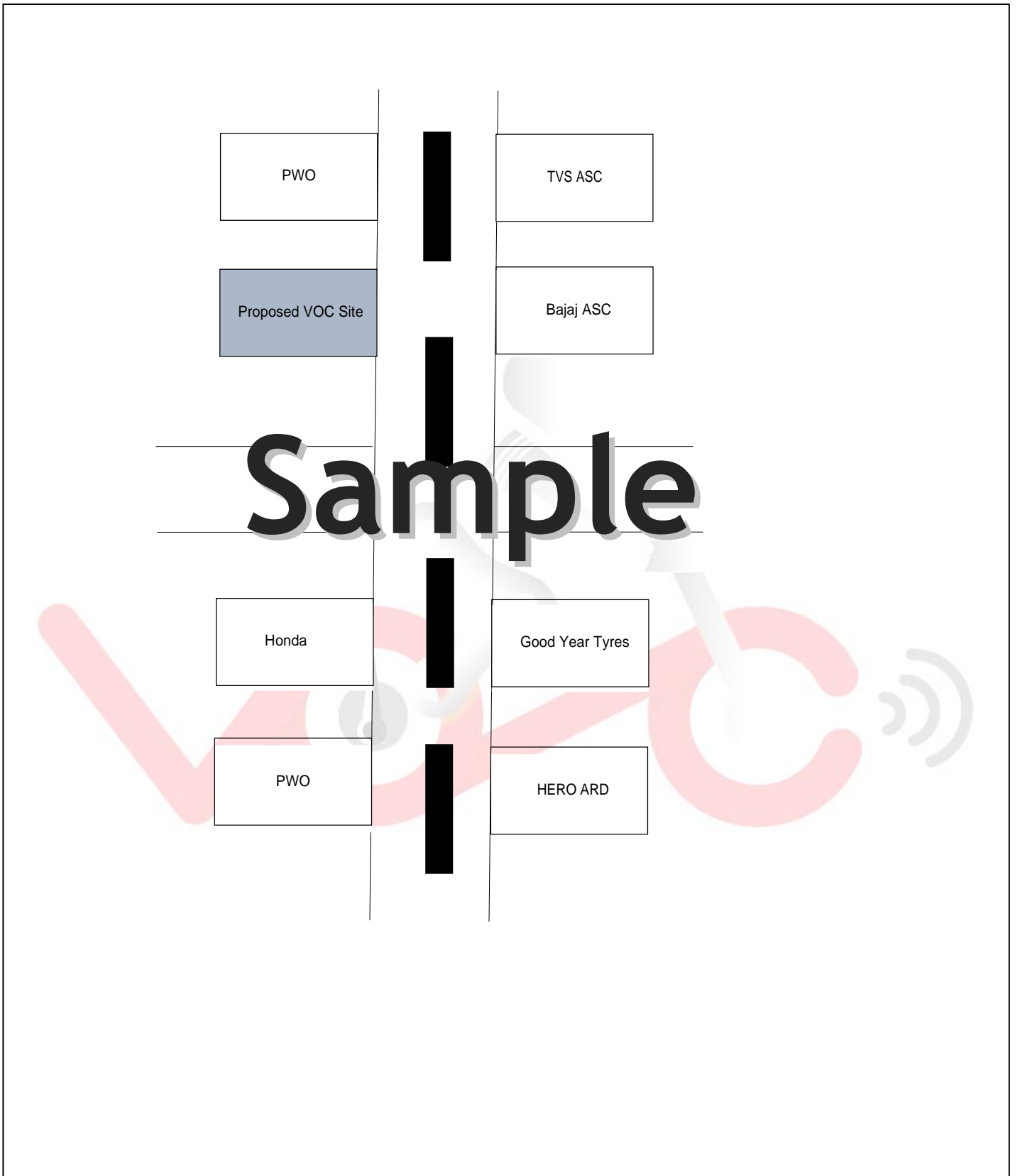
Here with I certify that the above information provided is correct as per our records.

Yours Sincerely

(Applicant/Dealer Name)

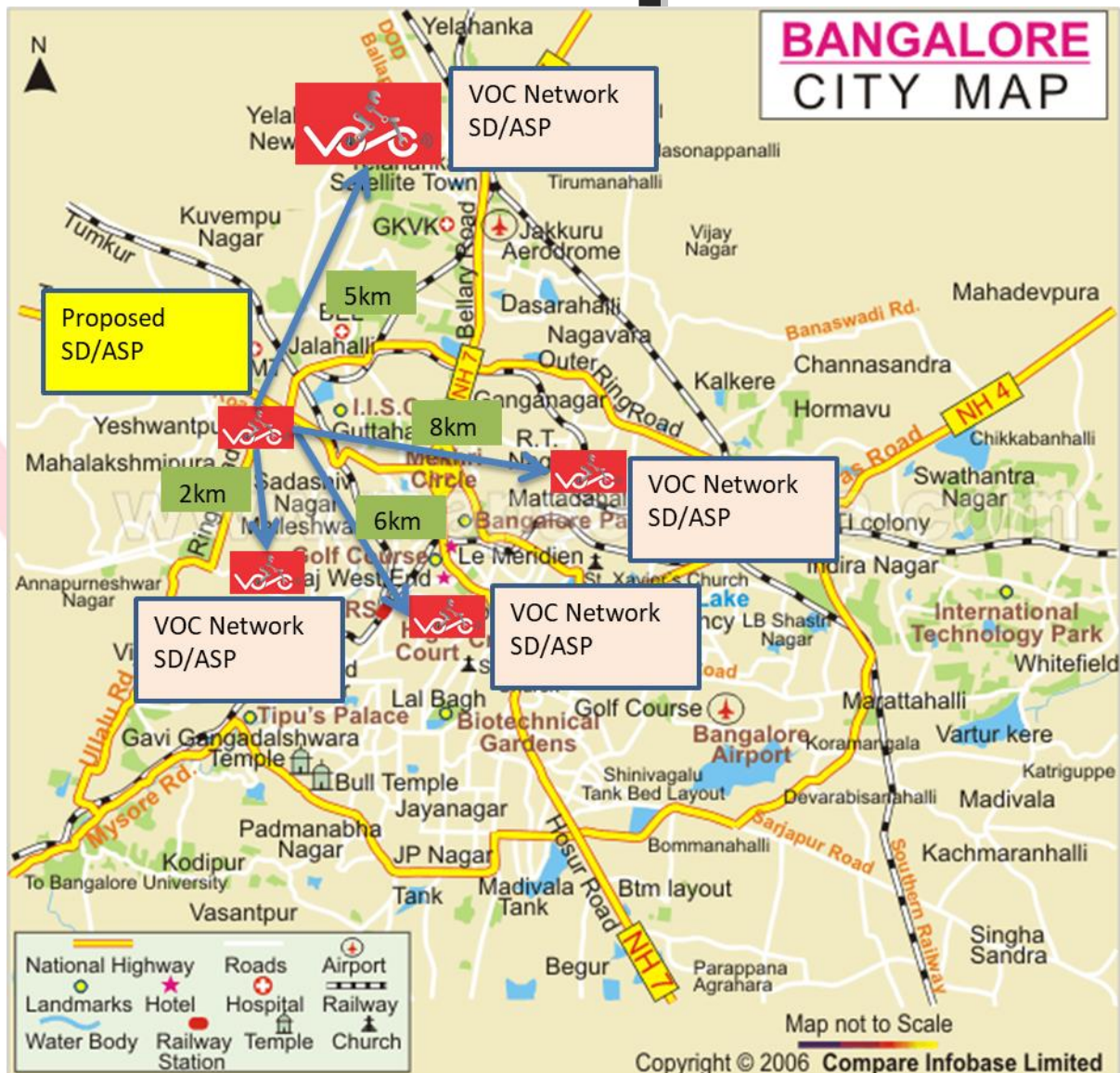
Signature

Location map of the proposed site along with competitor's prominent markets and residential Area nearby.



City Map/District Map with VOC Network plotting mentioning Proposed Location, Main Dealer & Nearest VOC Network.

Sample



Bank Solvency/ Net worth



Age proof for Applicant only (PAN Card/10th Mark sheet/Aadhar Election Card)



Please Attach Experience



Please Attach Experience



Please attach Experience



**Highest Educational Proof for Applicant. Eg –
Certificates/Degree/Diploma Certificate**



Miscellaneous Documents (Competitors Set up Photographs, Information)

